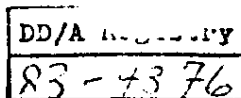




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**MIDDLESEX RESEARCH CENTER, INC.**

3509 M STREET, N.W. • WASHINGTON, D.C. 20007 • (202) 342-1170

26 September 1983

Harry Fitzwater  
Administration Deputy Director  
Central Intelligence Agency  
Statutory Offices  
Washington, D.C. 20505

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83-4376

Dear Mr. Fitzwater:

In response to the continued interest in our microcomputer seminars on the part of government managers and professionals, Middlesex Research Center, Inc. is pleased to announce a new workshop. It is a version of our "Using Small Computers" course using the IBM Personal Computer. This course offering is in addition to our ongoing courses, which use the Apple II+ and CP/M-compatible microcomputers. Like the Apple and CP/M courses, the IBM workshop is designed to provide line managers and professionals with hands-on experience in applying microcomputer technology to typical day-to-day office problems.

Since its entry into the microcomputer market only about a year ago, the IBM-PC has become one of the two or three most popular microcomputers for general office use. If you or your organization has selected or is seriously considering the IBM-PC, then you should either attend this course or send one of your staff members.

Each of our earlier workshop sessions has been enthusiastically received by the attendees. This is a sample of the reaction of some of our alumni:

- . "A good program and a fine presentation."
- . "An excellent opportunity for me to learn ... the sequence of presentation allowed for a smooth transition between each application of interest to the government manager."
- . "I really liked the hands-on training ... particularly on spreadsheets and electronic filing systems."

The enclosed brochure provides summary information about the new seminar. We are limiting each session to 30 attendees so that you will get as much hands-on experience as you need. Since most of our earlier workshops have been sold out, please do not hesitate to call in your registration (342-1170).

Sincerely yours,

MIDDLESEX RESEARCH CENTER, INC.

President

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